



**GRISSOM
MIDDLE SCHOOL**
A PENN-HARRIS-MADISON SCHOOL

Dear Parents/Guardians,

On behalf of the staff at Grissom Middle School, I am happy to welcome you to the 2019-2020 school year! We are looking forward to a productive partnership with you to support our students reaching their highest potential. We recognize that in order to be successful at school, students need a team approach from both the home and school. The theme this year for Grissom is T.E.A.M. (Together Everyone Achieves More). As a staff we believe that we can only achieve our potential and goals with the help of others. Our overarching goal is to make Grissom a place where all students have a safe and positive learning environment. As partners, we share responsibility for our children's success and want you to know we will do our best to carry out our responsibility each day. You can help us guide and support your child's learning by ensuring they are:


- Attending school daily and on time.
- Completing all homework assignments given by teachers.
- Reading daily
- Speaking to you each day about what they have learned.
- Inform you if they need additional support in any class.

As the school begins there will be many ways for our students to stay engaged inside and outside of the classroom. We want to encourage you to engage within our school community. Please consider reaching out to your child's teacher to ask how you can help, or by joining our PTO. Our students and staff both benefit from your involvement and contributions. Please contact our main office (574-968-9628), and they can point you in the right direction for areas of service.

As we approach the first day of school on Wednesday, August 21st, please be aware of a few more dates and information. School officially begins at 9:05 a.m. each morning, and students will not be let into the building until 8:50 a.m. each day. If you are driving your child to school, please do not drop them off earlier than 8:45 a.m. Monday, August 19th is our "Back to School Night" from 5:30-7:30 p.m. During this event, parents will receive their child's schedule and will have the opportunity to do a quick meet and greet with their teachers. Progress Reports will be going home with students on Tuesday, September 24th. Student Led Conferences will be on October 21st and 23rd, from 5:00-8:00 p.m. These conferences will be a presentation prepared by teachers and students, but will be directed by students. Then your child's teacher will be available to answer questions, clarify misunderstandings, or verify information.

As we start our journey this year to continue providing all students a safe and positive learning environment. Please remember that we will take the T.E.A.M. approach to addressing student's academic and social needs. I look forward to a great year for all of our students!

Sincerely,


Mr. Jean Milfort
Principal



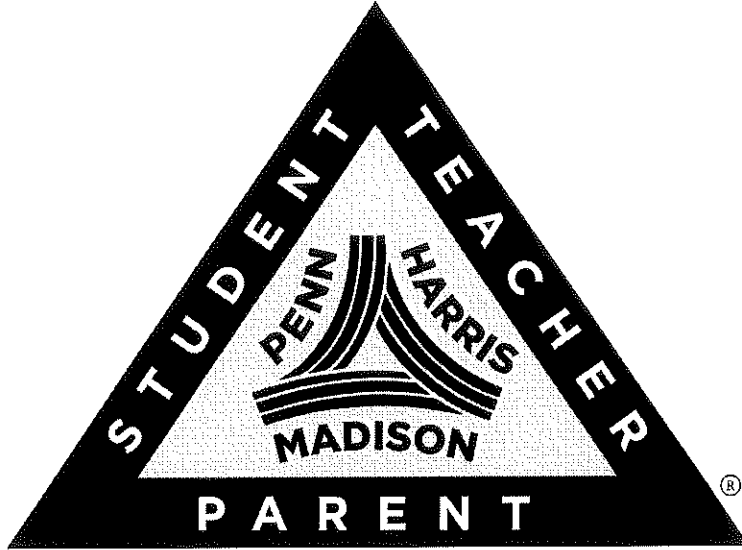


Back
School
Night

On Monday, August 19th from 5:30-7:30 p.m Grissom will open their doors to provide students and parents the opportunity to pick up their schedule and have a simple meet and greet with their teachers. This year we will still have packets available that contain vital school year information to be completed. However, you will also be able to access this paperwork ahead of time on the Grissom website or under "Documents" in the School InfoApp (please see attachment). If you are able, you may print these documents and complete them ahead of time to bring with you on August 19th. The format will be very simple. Once you enter the building through door A or H, there will be tables set up in the cafeteria broken down by the first letter of your last name. You will report to the appropriate table based on your last name to receive your child's schedule and other important information. After receiving your documents, there are a few options of what to do next:

- **You can at your own pace visit your child's classrooms based on the schedule, briefly meet their teachers, fill out their documents, and then leave.**
- **You can decide to simply help your child identify where their classrooms are in the building, meet their teachers, and then leave.**
- **Especially if you are the parent of an 8th grade student that is very familiar with the building, you may decide to pick up your child's schedule and then leave.**
- **Please be aware, these are all options based on what will work best for you and your child during this evening.**

Again, the purpose of this event is to simply provide you the opportunity to get your child's schedule and to get more familiar with the staff at Grissom Middle School.



STUDENT HANDBOOK CERTIFICATION
Middle School
2019 - 2020

We _____ and _____
PRINT Parent/Guardian Name PRINT Student Name

have read the handbook located on the Penn-Harris-Madison website at www.phmschools.org/handbooks. We understand the rights and responsibilities pertaining to students and agree to support and abide by the rules, guidelines, procedures, and policies of the P-H-M School Corporation.

Parent/Guardian Signature: _____

Student Signature: _____

Date: _____

Please complete and return to the school office immediately. Thank you.

CONSENT TO PUBLISH STUDENT WORK AND PHOTOGRAPHS

At Penn-Harris-Madison School Corporation we value the strong communications we have with our families and community partners. Our students, teachers and staff are actively involved in many activities often winning school, local, state, national or international recognitions. We are proud of the amazing work accomplished by all our students. As part of our ongoing communication efforts, the District and/or Schools would like to spread the good news about these accomplishments. But in order to publicize the name, photo or works of your student(s), we need consent from the parent and/or guardian. This is the purpose of this form.

Photographs, video and/or audio may be taken of students and/or Student Work (as hereinafter defined) as a part of a curricular project, to promote a school event or to showcase student achievement. The Penn-Harris-Madison School Corporation (the "School Corporation") may use images and names of students and/or Student Work on any form of printed or digital communication, including P-H-M District or school websites, social media and newsletters. As part of P-H-M's public relations efforts, your student's achievement and/or involvement can also be shared with third party news media outlets. "Student Work" includes, but is not limited to: drawings; materials; writings; photographs; and images.

I understand that by signing this form I hereby give permission to post and/or publish photographs, the name, and/or Student Work of _____ (student's name) on the aforementioned websites, social media and any form of digital or written publication. I understand and agree that my child is not entitled to any compensation for Student Work or images appearing in said printed and/or digital communications.

Please note that this consent form cannot apply to public events. If your child attends or participates in an event that is open to the general public, such as a P-H-M athletic, theater, band, orchestra, choir, academic competition or another type of school or district sponsored activity, pictures might be taken and used in the before named district communications.

___ YES, I give my consent. I recognize I may withdraw this consent by notifying, in writing, the principal at my child's school.

Signature of Parent/Guardian: _____ Date: _____

___ NO, I do not grant consent

Signature of Parent/Guardian: _____ Date: _____

PENN-HARRIS MADISON SCHOOLS

Parent/Student Reunification (PSR) Authorization for Release of Student

Student Name: _____ Date of Birth: _____
(Please print)
School: _____ Grade _____

I certify that I am the custodial parent/legal guardian of the above named student, and I grant permission for my child to be released to any of the following individuals in the event of an emergency/crisis that requires the school to release the students using parent/child reunification protocols at my child's school. **(Each section must be completed.)**

My child may be released to the following individuals:

Name: _____ Relationship to Child: _____
Address: _____ Phone: _____

Name: _____ Relationship to child: _____
Address: _____ Phone: _____

Name: _____ Relationship to child: _____
Address: _____ Phone: _____

Parent/Guardian Information:

Parent/Guardian Name: _____ Work Phone: _____
Home Phone: _____ Cell Phone: _____

Parent/Guardian Name: _____ Work Phone: _____
Home Phone: _____ Cell Phone: _____

Child's after-school daycare provider: _____ Phone: _____

I understand that my child will be released only to those listed on this form. This form is for PSR use only; no other use is intended or authorized. If this form is not completed and returned to my child's assigned school, PHM staff may refer to the Emergency Information Card. I will contact the school if this information changes during the school year.

Parent/Guardian Signature Date

Please return this form to school if you have not already done so.



Dr. Jennifer McCormick
Superintendent of Public Instruction

DEPARTMENT OF EDUCATION

Working Together for Student Success

Confidential

Military Children in Education

2019-20 School Year

Purpose: This questionnaire is the result of a Department of Defense (DOD) program supported by Indiana statute 20-19-3-9.4. Confidentially identifying military children and providing data on their attendance and educational outcomes, states can assist schools and districts by providing access to data to help inform policy and program decisions for this unique student population. In addition, DOD will benefit from this data in developing policy for military child education initiatives.

School Name: _____ Student's Grade

Level: _____ Student's Full Legal Name:

Please print clearly

Please complete the questions that best describe your student's situation. It is possible to answer "yes" to both.

1. Is the above named student connected to an Active Duty military family: _____ Yes _____ No

Meaning a school-aged child, enrolled or in the process of enrolling in KG-12th grade, is claimed as a dependent by an Active Duty member of the Armed Forces of the United States; or the student and an Active Duty member(s) are of the same household whether or not the active duty member(s) claims the student as a dependent.

"Active Duty" means: full-time duty status in the active uniformed service of the United States.

2. Is the above named student connected to a Guard or Reserve military family: _____ Yes _____ No

Meaning a school-aged child, enrolled or in the process of enrolling in KG-12th grade, who is claimed as a dependent by a member of the National Guard or Reserve; or the student and National Guard or Reserve member(s) are of the same household whether or not the National Guard or Reserve member(s) claims the student as a dependent.

"National Guard or Reserve" means: members of the Reserve Component as defined in 10 U.S.C. Section 10101. Includes Army National Guard of US, Army Reserve, Navy Reserve, Marine Corps Reserve, Air National Guard of US, Air Force Reserve or Coast Guard Reserve.

ONLY for Students of an ADULT High School (IC 20-24-1-2.3)

Is the above named student an active member of the Armed Forces of the United States _____ Yes
_____ No

OR

Is the above named student a member of the National Guard or Reserve _____ Yes _____ No

Signature: _____ Date: _____

This form shall be handled by schools in a confidential manner in accordance with IDOE Guidance (IC 20-19-3-9.4)

The Migrant Education Program (MEP) provides supplemental education and support services to eligible children through national funding. The purpose of the program is to ensure that all migrant students reach the academic standards and graduate with a high school diploma (or complete GED/HSE).

WORK SURVEY


Thank you for answering the following questions. If your child is eligible for the Migrant Education Program, they may receive additional educational support. This information is **strictly confidential**.

Student's Name: _____ Parent's Name: _____

Address: _____ City: _____ Telephone: (____) _____

Date: _____ Parent Signature: _____

1. Within the last **3 years**, have your children moved for any reason? **YES** ____ **NO** ____
2. Has anyone in your household moved from one school district to another within the United States, to look for seasonal or temporary work in agriculture? **YES** ____ **NO** ____

If you answered **NO** to either of these questions, please stop. 

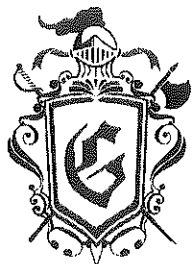
If you answered **YES**, please continue.

3. When was the last time you or anyone in your household has moved to look for, or work in an agricultural activity within the United States? Month _____ Year _____
4. Please check any of the agricultural activities listed below that you have looked for or worked in:

- | | |
|---|---|
| <input type="checkbox"/> Plant or harvest vegetables or fruits | <input type="checkbox"/> Canning vegetables or fruits |
| <input type="checkbox"/> Detassel corn | <input type="checkbox"/> Sod farm |
| <input type="checkbox"/> Tobacco farm | <input type="checkbox"/> Planting, pruning or cutting trees |
| <input type="checkbox"/> Poultry and/or egg farm | <input type="checkbox"/> Dairy farm |
| <input type="checkbox"/> Duck, turkey, chicken, pork or beef processing plant | <input type="checkbox"/> Flora culture/gladiola farm |
| <input type="checkbox"/> Aquaculture/fish hatcheries | <input type="checkbox"/> Green house or plant nursery |

Please list the names of all of the children in the household under 22 years of age.

Child's Name	Date of Birth (D.O.B.)
1.	
2.	
3.	
4.	
5.	



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GRISSOM PTO

Welcome to the 2019/2020 school year. We hope everyone enjoyed their summer and we are looking forward to having another fun and exciting year at Grissom.

Grissom PTO strives to make sure parents are informed of all events here at Grissom. In order for us to make this a great school year, we will need your help throughout the year. We use multiple ways of communication which includes our Facebook page, the school app, as well as email. To make sure parents have the latest information about Grissom, we ask that you provide us with your email address.

Please fill out this form and return it to the office. If you have already submitted your email address, you do not need to fill this form out. Please print legibly.

If you have any questions, please feel free to contact us at grissompto@gmail.com or the school office at (574) 968-9628.

Thank you,
Grissom PTO

Parent(s) Name: _____

Parent(s) email address: _____

Student name: _____

Student's grade: _____ 6th grade _____ 7th grade _____ 8th grade



2019-2020

Student Chromebook Acknowledgement Form

Review and initial each statement below.

The following items reiterate some of the most important points covered in the Student Chromebook Use Agreement and the Standards of Proper Care.

	Parent Initial	Student Initial
I will not leave my Chromebook unattended unless it is locked in a secure place. My family is fully responsible for the cost of replacement should my Chromebook become lost or stolen.		
I understand that my family will be responsible for all damage to my Chromebook, including the cost of a replacement Chromebook, caused by misuse or negligence that is not covered by the warranty.		
I will not install or use file-sharing programs to download music, video or other media.		
I will not duplicate nor distribute copyrighted materials other than a back-up copy of those items I legally own.		
I will keep the Chromebook lid fully closed whenever it is moved from one point to another.		
I will read and follow general maintenance alerts from school technology personnel.		
I will report any problems with my Chromebook to a teacher, administrator, or member of the tech support staff in a timely manner.		
I will not attempt to repair the Chromebook outside of approved PHM channels.		
I will read the Parent/Student Handbook, which has been provided to me in electronic form on my Chromebook, upon receipt of my Chromebook.		

I have read the Student Chromebook Use Agreement and Guidelines and the Standards for Proper Chromebook Care and agree with their stated conditions.

Student Name (printed clearly)

ID#

Student Signature

Date

Parent Name (printed clearly)

Parent/Guardian Signature

Date

Students will not receive their Chromebook until a signed form has been received by the Technology Department.

STUDENT CHROMEBOOK INSURANCE FORM

Families may purchase a repair plan at a cost of \$25.00 per student for the 2019-2020 school year. This Student Chromebook Repair Agreement ("Agreement") is made effective between the Penn-Harris-Madison School Corporation ("PHM"), the student having received a Chromebook ("Student"), and his/her parent(s) or legal guardian ("Parent"). P-H-M, the Student, and the Parent(s) agree as follows:

- In exchange for a payment of \$25.00, PHM agrees to make up to two repairs to the Chromebook assigned to the undersigned Student if it is damaged as a result of the Student's misuse and/or negligence at no cost to the student.
- This Agreement does not cover theft of the Chromebook, loss/misplacement of the Chromebook, fire damage to the Chromebook, or intentional/malicious damage to the Chromebook.
- If the Chromebook is damaged after two repairs are made pursuant to this Agreement, any issues regarding the subsequent need for repair will be resolved pursuant to Section 2(a) of the Student Chromebook Use Agreement and Guidelines. (Typical fees for repair to the Chromebook will cost between \$30.00 and \$100.00 per repair.)
- Entering into this Agreement is optional. If the Student and Parent(s) decide not to enter into this Agreement, any issues regarding the need to repair the Chromebook will be resolved pursuant to Section 2(a) of the Student Chromebook Use Agreement and Guidelines.
- **The Chromebook must be kept in the supplied protective cover at all times. Chromebooks not kept in the protective cover will not be covered by this repair program.**
- This Agreement is effective for one full year.

If you wish to purchase the repair plan, please complete the information below and return this form with \$25.00 payment to the school office on or before September 13, 2019.

<hr/>	
Student Name (printed clearly)	ID#
<hr/>	
Student Signature	Date
<hr/>	
Address	
<hr/>	
Home Phone	Cell Phone
<hr/>	
Parent Name (printed clearly)	
<hr/>	
Parent Signature	Date
Check one: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Money Order	



Instructions for Parents

“Register My Athlete” allows parents to register their athletes for sports online. Here are some basic steps to follow when registering your athlete for the first time:

1. Create an account:

- a) **Find Your School:** Find your school by going to <http://registermyathlete.com/schools/>, selecting your state, and finding your school. Click on the school to continue to the next step. Schools are encouraged to make a direct link from their school's website.
- b) Now begin creating your account by clicking the “Create An Account” button. After filling in the required information the system will automatically log you in and you will be required to accept the terms of use. (your email will become your user name).

2. Add a new athlete:

The next step is to add an athlete. You can do so by clicking the “My Athletes” tab on the left-hand side of the page or by clicking “Add Athlete” underneath the “My Athletes” tab. This only needs to be done once during your athlete's entire career at a school. The information entered here will carry over from year to year. This information includes your athlete's contact information and medical information.

- a) **The athlete's profile:** After you've created your athlete you will be brought to their Profile page. This page is a summary of their info and involvement.

3. Register for a sport:

Click “+ Register For A Sport” to begin registration, you will be asked to choose which sport your athlete is registering for.

- a) **Your registration checklist:** This page shows the status of your athlete's registration. You will be asked to complete several steps to complete registration including agreeing to documents, and completing the physical.
 - i. **Physicals:** Physical documents should be completed by the parents (or medical professionals as needed). Parents have the ability to upload these physical documents to the system. Uploaded documents will need to be verified by the admin at the school prior to be accepted as complete. (If a document upload is rejected for any reason, the parent will receive an email with the rejection reason. After the error has been corrected, parents will be able to re-upload the document for verification.)
 - ii. **Complete registration:** Your registration is complete once all items on the checklist have been completed.

